

West Berkshire Council Forward Plan – 12 February 2014 to 30 June 2014

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Porfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
FEBRUARY 2014											
EX2792	West Berkshire Pupil Achievement 2013 <i>To provide a summary of 2013 exam results</i>	EX	13/02/14 EX	Communities	Ian Pearson	Children and Young People, Youth Service, Education					01 February 2014
EX2757	Local Enterprise Partnership Strategic Economic Plan <i>To inform Corporate Board of the local Enterprise Partnership's (LEP) Economic Plan and seek any comments thereon.</i>	EX	13/02/14 EX	Resources	Andy Day	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		08/01/14			01 February 2014
EX2775	Annual Report on Complaints Activity in Children's Social Care 2012-13 <i>To report on the statutory complaints process for 2012/2013</i>	EX	13/02/14 EX	Communities	Caroline Corcoran	Children and Young People, Youth Service, Education					01 February 2014
EX2753	Update on Apprentices <i>To update MB on the progress made in employing apprentices at WBC.</i>	EX	13/02/14 EX	Resources	Robert O'Reilly	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property					01 February 2014
EX2738	Shared Adoption Service (Paragraph 1 - information pertaining to an individual, Paragraph 2 - information identifying an individual) <i>To explore the possible development of a Shared Adoption Service across the 6 Berkshire Local Authorities</i>	EX	13/02/14 EX	Communities	Sandra Dopson	Children and Young People, Youth Service, Education	Yes		Five other Berkshire Unitaries		01 February 2014

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EX2741	Voluntary Sector - Outcomes Based Prospectus <i>Executive to agree final prospectus.</i>	EX	13/02/14 EX	Communities	Tandra Forster	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property			Full consultation: current service users, User Led Organisations, Staff, Members, Service Providers, general public		01 February 2014
EX2670	Financial Performance Report - Q3 of 2013/14 <i>To inform Members of the latest financial performance of the Council.</i>	EX	13/02/14 EX	Resources	Melanie Ellis	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property					01 February 2014
EX2786	Response to the scrutiny review into the Adult Social Care Eligibility Criteria <i>To outline the results of the investigation into the operation of the Adult Social Care Eligibility Criteria</i>	EX	13/02/14 EX	Communities	Balwinder Kaur	Community Care, Insurance					01 February 2014
ID2637	Adoption of Parish Plans/Neighbourhood Plans/Village Design Statements <i>To adopt Parish Plans/Neighbourhood Plans/Village Design Statements.</i>	ID	01/02/14	Resources/Environment	Jo Naylor/Bryan Lyttle/Paula Amorelli	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions/Planning, Transport (Policy), Culture, Customer Services, Countryside		TBC	Local Members and Stakeholders		01 February 2014

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ID2808	Access to Information Policy Revision <i>To approve the revised Access to Information Policy</i>	ID	01/02/14	Resources	Sue Broughton	Council Strategy and Performance, Housing, ICT, Corporate Support, Strategic Support, Legal					01 February 2014
ID2790	Three Year Highway Improvement Programme 2014/15 - 2016/17 <i>To seek the approval of the Executive Member for Highways, Transport (Operations), Emergency Planning, Newbury Vision to implement the draft Three Year Highway Improvement Programme for 2014/15 - 2016/17 and proceed with the 2014/15 improvement programme</i>	ID	18/02/14	Environment	Melvyn May	Highways, Transport (Operations), Emergency Planning, Newbury Vision	No				01 February 2014
ID2626	West Berkshire Forward Plan – 26 March 2014 to 31 July 2014 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	20/02/14	Resources	Moira Fraser	Leader of Council		12/02/14	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	01 February 2014

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ID2809	Approval of Local Transport Plan supporting strategies <i>To gain formal approval of the Active Travel, Smarter Choices and Road Safety Strategies which support the delivery of the West Berkshire Local Transport Plan 2011-2026</i>	ID	21/02/14	Environment	Jenny Graham	Planning, Transport (Policy), Culture, Customer Services, Countryside/Highways, Transport (Operations), Emergency Planning, Newbury Vision					01 February 2014
ID2794	Adoption Service Half Yearly Report	ID	26/02/14	Communities	Sandra Dopson	Children and Young People, Youth Service, Education					01 February 2014
MARCH 2014											
C2744	West Berkshire Council Strategy: Refresh <i>To present the refreshed 2014-19 Council Strategy for adoption</i>	C	13/02/14 EX 04/03/14 C	Resources	Jason Teal	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support					01 March 2014
C2747	Investment and Borrowing Strategy 2014/15 <i>In compliance with The Local Government Act 2003, this report summarises the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment Strategy for the coming year.</i>	C	13/02/14 EX 04/03/14 C	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property					01 March 2014

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C2748	Medium Term Financial Strategy (MTFS) 2014-17 <i>To agree the Council's Strategy for the coming years.</i>	C	13/02/14 EX 04/03/14 C	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property					01 March 2014
C2749	Revenue Budget: 2014/15 <i>To consider and recommend to Council the 2014-15 revenue budget.</i>	C	13/02/14 EX 04/03/14 C	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property					01 March 2014
C2762	Sustainable Community Strategy Update	C	13/02/14 EX 04/03/14 C	Resources	David Lowe	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions, Community Safety					01 March 2014
C2656	Statutory Pay Policy Statement <i>To present a pay policy statement for the Council to be published in April 2014</i>	C	04/03/14 C 04/02/14 PC	Resources	Jane Milone	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property					01 March 2014

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C2746	Capital Strategy and Programme 2014-2019 <i>To agree the Capital Strategy and Programme for the next five years.</i>	C	13/02/14 EX 04/03/14 C	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property					01 March 2014
C2770	Changes to the Constitution - Scheme of Delegation <i>To amend the Scheme of Delegation in line with relevant changes to legislation</i>	C	04/03/14 C 10/02/14 GA	Resources	David Holling	Chairman of the Governance and Audit Committee					01 March 2014
C2771	Changes to the Constitution - Part 13 Codes and protocols <i>To amend Appendix A, D, E, G and J to Part 13 (Codes and Protocols) of the Constitution.</i>	C	04/03/14 C 10/02/14 GA 13/01/14 SC	Resources	David Holling	Chairman of the Governance and Audit Committee				Parts D and E went to Standards Committee meeting in Jan 2014	01 March 2014
C2726	Statement of Community Involvement <i>Development of the required documents which form part of the development plan for the West Berkshire Minerals and Waste Local Plan</i>	C	04/03/14 C	Environment	Bryan Lyttle	Planning, Transport (Policy), Culture, Customer Services, Countryside			delayed at request of author		01 March 2014
C2587	Community Infrastructure Levy - Adoption of Charging Schedule <i>To adopt the Charging Schedule for CIL</i>	C	04/03/14 C	Environment	Caroline Walsh	Planning, Transport (Policy), Culture, Customer Services, Countryside					01 March 2014
C2657	Health and Wellbeing Strategy <i>To adopt the West Berkshire Health and Wellbeing Strategy.</i>	C	04/03/14 C	Resources	Lesley Wyman	Health and Wellbeing, Community Safety					01 March 2014

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C2793	Response to Motion on Protected Employment Land <i>To respond to the motion brought to Council on the 12 December 2013.</i>	C	04/03/14 C	Environment	Liz Alexander	Planning, Transport (Policy), Culture, Customer Services, Countryside					
EX2713	Appointment of a Partner Organisation for the Development of the London Road Industrial Estate (Paragraph 3 - information relating to financial/business affairs of particular person) <i>To appoint a preferred partner to take this project forward.</i>	EX	27/03/14 EX	Communities	Bill Bagnell	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property	Yes				01 March 2014
EX2764	West Berkshire Local Flood Risk Management Strategy <i>To approve the West Berkshire Local Flood Risk Management Strategy</i>	EX	27/03/14 EX	Environment	Jon Winstanley	Highways, Transport (Operations), Emergency Planning, Newbury Vision					01 March 2014
EX2781	Discretionary Council Tax Relief <i>To establish Council's policy for discretionary forms of Council Tax relief from 1st April 2014 onwards</i>	EX	27/03/14 EX	Resources	Bill Blackett	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property					01 March 2014

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EX2782	Discretionary Rate Reliefs <i>To establish Council's policy for discretionary forms of rate relief from 1st April 2014 onwards</i>	EX	27/03/14 EX	Resources	Bill Blackett	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property					01 March 2014
EX2648	Key Accountable Measures and Activities 2013/14. Update on progress: Q3 outturns <i>To report Quarter 3 progress against the key accountable measures and activities for West Berkshire Council for 2013/14 and to report by exception those measures/activities not achieved/expected to be achieved and cite remedial action that is being taken.</i>	EX	27/03/14 EX	Resources	Jason Teal	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support					01 March 2014
EX2812	Changing the Grades at WBC	EX	27/03/14 EX	Resources	Robert O'Reilly	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property					01 March 2014

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ID2638	Adoption of Parish Plans/Neighbourhood Plans/Village Design Statements <i>To adopt Parish Plans/Neighbourhood Plans/Village Design Statements.</i>	ID	01/03/14	Resources/Environment	Jo Naylor/Bryan Lyttle/Paula Amorelli	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions/Planning, Transport (Policy), Culture, Customer Services, Countryside		TBC	Local Members and Stakeholders		01 March 2014
ID2795	Reading Road, Burghfield - Petition against the position of the proposed puffin crossing. <i>To respond to a petition that has been submitted to the Council</i>	ID	01/03/14	Environment	Andrew Garratt	Highways, Transport (Operations), Emergency Planning, Newbury Vision					01 March 2014
ID2787	Public Rights of Way Case Programmes (Paragraph 6 - information relating to proposed action to be taken by the Local Authority) <i>To inform of progress on the four annual case programmes and request approval for the next year's programmes</i>	ID	01/03/14	Environment	Elaine Cox	Planning, Transport (Policy), Culture, Customer Services, Countryside	Yes				01 March 2014
ID2788	Policy for the repair and maintenance of public rights of way which are used for access to land or property (Paragraph 6 - information relating to proposed action to be taken by the Local Authority) <i>To seek approval for the procedure which is already in use for the repair and maintenance of public rights of way which are used for access to land or property</i>	ID	01/03/14	Environment	Elaine Cox	Planning, Transport (Policy), Culture, Customer Services, Countryside	Yes				01 March 2014

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ID2789	Vehicle Management Policy for Public Rights of Way (Paragraph 6 - information relating to proposed action to be taken by the Local Authority) <i>To seek formal approval for a vehicle management procedure which has been in use for a couple of years already.</i>	ID	01/03/14	Environment	Elaine Cox	Planning, Transport (Policy), Culture, Customer Services, Countryside	Yes				01 March 2014
ID2627	West Berkshire Forward Plan – 07 May 2014 to 31 August 2014 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	27/03/14	Resources	Moira Fraser	Leader of Council		19/03/14	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	01 March 2014

APRIL 2014

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ID2759	<p>West Berkshire Climate Change Strategy and Action Plan</p> <p><i>The Climate Change Strategy shapes a plan with our partners and local communities to address the causes and impacts of climate change.</i></p>	ID	01/04/14	Environment	Evangelina Wood	Cleaner and Greener, Waste, Environmental Health, Trading Standards and Thatcham Vision			<p>LSP 'Greener Sub-Partnership', including Cllrs D. Boeck and R. Longton.</p> <p>AWE (Member of the Greener Sub-Partnership)</p> <p>Environment Agency (Member of the Greener Sub-Partnership)</p> <p>Newbury Friends of The Earth (Member of the Greener Sub-Partnership)</p> <p>Newbury Town Council (Sustainable Newbury)</p> <p>West Berkshire Council – Planning Policy</p> <p>North Wessex Downs AONB</p> <p>Sovereign / Vale Housing</p> <p>West Berkshire Council employees</p> <p>West Berkshire Residents</p> <p>West Berkshire Green Exchange (Member of the Greener Sub-Partnership)</p>		01 April 2014
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11											

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 Green Exchange Executive
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ID2760	<p>Renewable Energy Strategy & Recommendations: A Renewable Energy Target for West Berkshire <i>The Renewable Energy Strategy sets out what may be possible in West Berkshire, considering various constraints and possibilities. The accompanying recommendations report, sets out what is recommended for a renewable energy target, considering these constraints.</i></p>	ID	01/04/14	Environment	Evangelina Wood	Cleaner and Greener, Waste, Environmental Health, Trading Standards and Thatcham Vision			<p>LSP 'Greener Sub-Partnership', including Cllrs D. Boeck and R. Longton. AWE (Member of the Greener Sub-Partnership) Environment Agency (Member of the Greener Sub-Partnership) Newbury Friends of The Earth (Member of the Greener Sub-Partnership) Newbury Town Council (Sustainable Newbury) West Berkshire Council – Planning Policy North Wessex Downs AONB Sovereign / Vale Housing West Berkshire Council employees West Berkshire Residents West Berkshire Green Exchange (Member of the Greener Sub-Partnership)</p>		01 April 2014
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ID2639	Adoption of Parish Plans/Neighbourhood Plans/Village Design Statements <i>To adopt Parish Plans/Neighbourhood Plans/Village Design Statements.</i>	ID	01/04/14	Resources/Environment	Jo Naylor/Bryan Lyttle/Paula Amorelli	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions/Planning, Transport (Policy), Culture, Customer Services, Countryside		TBC	Local Members and Stakeholders		01 April 2014
ID2783	West Berkshire Community Learning and Skills Plan <i>To seek approval for the strategic plan for Community Learning and Skills in West Berkshire</i>	ID	23/04/14	Communities	Sara Hanson	Children and Young People, Youth Service, Education					01 April 2014
MAY 2014											
C2690	Standards Committee Annual Report 2013/11 <i>To present the Annual Standards Committee report to the Council.</i>	C	15/05/14 C 14/04/14 SC	Resources	David Holling	Leader of Council		07/05/14			01 May 2014
C2689	Appointment and Allocation of Seats on Committees for the 2014/15 Municipal Year <i>To consider the appointment of and allocation of seats on Committees and associated bodies for the 2014/15 Municipal Year and to agree the Council's Policy Framework for 2014/15.</i>	C	15/05/14 C	Resources	Maira Fraser	Leader of Council		07/05/14			01 May 2014
C2758	Threshold for Triggering a Debate at Full Council <i>To review the petition threshold for triggering a debate at Full Council.</i>	C	15/05/14 C 28/04/14	Resources	Gillian Durrant	Chairman of Governance and Audit					01 May 2014

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C2776	Changes to the Constitution - Part 13 Codes and protocols <i>To amend Appendix F and I to Part 13 (Codes and Protocols) of the Constitution.</i>	C	15/05/14 C 28/04/14 GA	Resources	David Holling	Chairman of the Governance and Audit Committee					01 May 2014
C2686	Election of Chairman for the Municipal Year 2014/15 <i>To elect a Chairman of the Council for the 2014/15 Municipal Year.</i>	C	15/05/14 C	Resources	Moira Fraser	Leader of Council					01 May 2014
C2687	Appointment of Vice Chairman for the 2014/15 Municipal Year <i>To appoint a Vice Chairman for the 2014/15 Municipal Year.</i>	C	15/05/14 C	Resources	Moira Fraser	Leader of Council					01 May 2014
C2688	Appointment of the Executive by the Leader of the Council for the 2014/15 Municipal Year <i>To receive notification from the Executive Leader on the Members appointed to the Executive.</i>	C	15/05/14 C	Resources		Leader of Council					01 May 2014
ID2640	Adoption of Parish Plans/Neighbourhood Plans/Village Design Statements <i>To adopt Parish Plans/Neighbourhood Plans/Village Design Statements.</i>	ID	01/05/14	Resources/Environment	Jo Naylor/Bryan Lyttle/Paula Amorelli	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions/Planning, Transport (Policy), Culture, Customer Services, Countryside		TBC	Local Members and Stakeholders		01 May 2014
ID2807	Elective Home Education Policy <i>To seek approval for updated policy on Elective Home Education.</i>	ID	01/05/14	Communities	Rhian Ireland	Children and Young People, Youth Service, Education		30/04/14			01 May 2014

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ID2791	Response to a Petition - Road Safety Improvements for People Crossing the A4 Road at Wigmore Lane <i>To respond to a petition containing 40 signatures handed in at the Council meeting on the 12 December 2013.</i>	ID	01/05/14	Environment	Mark Cole	Highways, Transport (Operations), Emergency Planning, Newbury Vision					01 May 2014
ID2796	West Berkshire Forward Plan – 18 June 2014 -30 September 2014 <i>To agree the Forward Plan for the next four months.</i>	ID	15/05/14	Resources	Moria Fraser	Leader of Council		07/05/14			01 May 2014
JUNE 2014											
EX2671	Financial Performance Report - Year End 2013/14 <i>To inform Members of the latest financial performance of the Council.</i>	EX	19/06/14 EX	Resources	Melanie Ellis	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property					01 June 2014
ID2797	West Berkshire Forward Plan – 23 July 2014 – 31 October 2014 <i>To agree the Forward Plan for the next four months.</i>	ID	19/06/14	Resources	Moria Fraser	Leader of Council		11/06/14			01 June 2014

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EX = Executive
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S = Standards Committee
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West Berkshire Council Forward Plan – 12 February 2014 to 30 June 2014

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Portfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
ID2810	<p>Approval of Local Transport Plan supporting strategies <i>To gain formal approval of the Passenger Transport and Freight Strategies which support the delivery of the West Berkshire Local Transport Plan 2011-2026</i></p>	ID	20/06/14	Environment	Jenny Graham	Planning, Transport (Policy), Culture, Customer Services, Countryside/Highways, Transport (Operations), Emergency Planning, Newbury Vision					01 June 2014

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